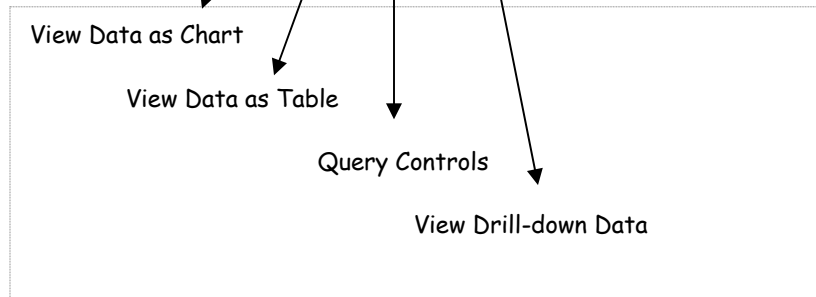
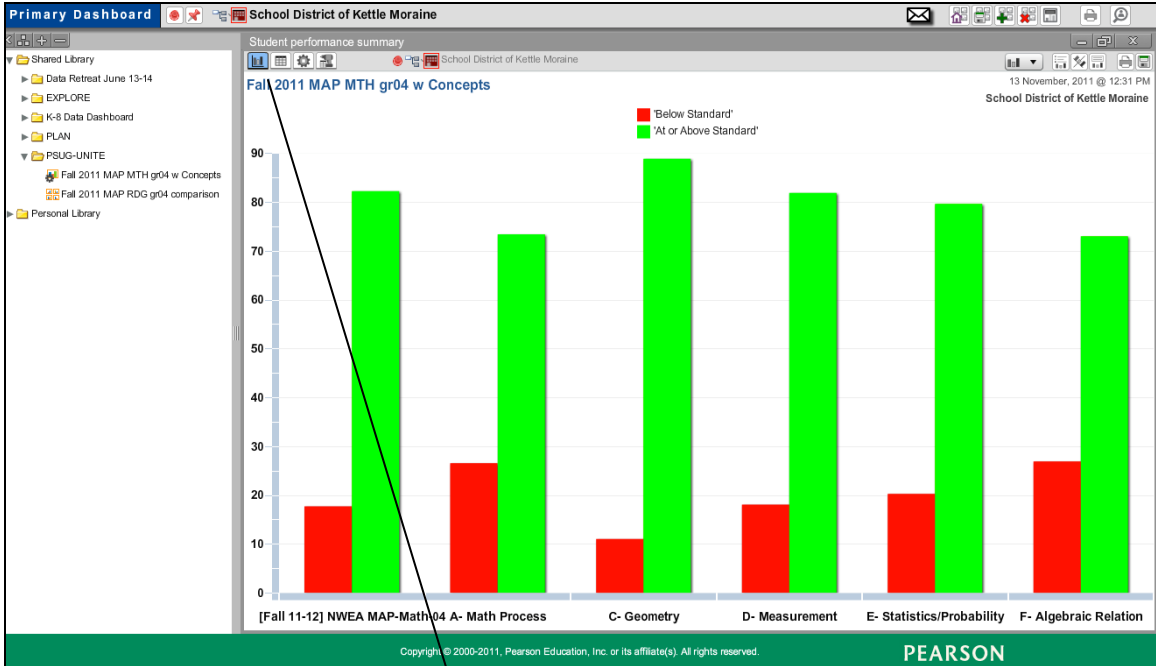


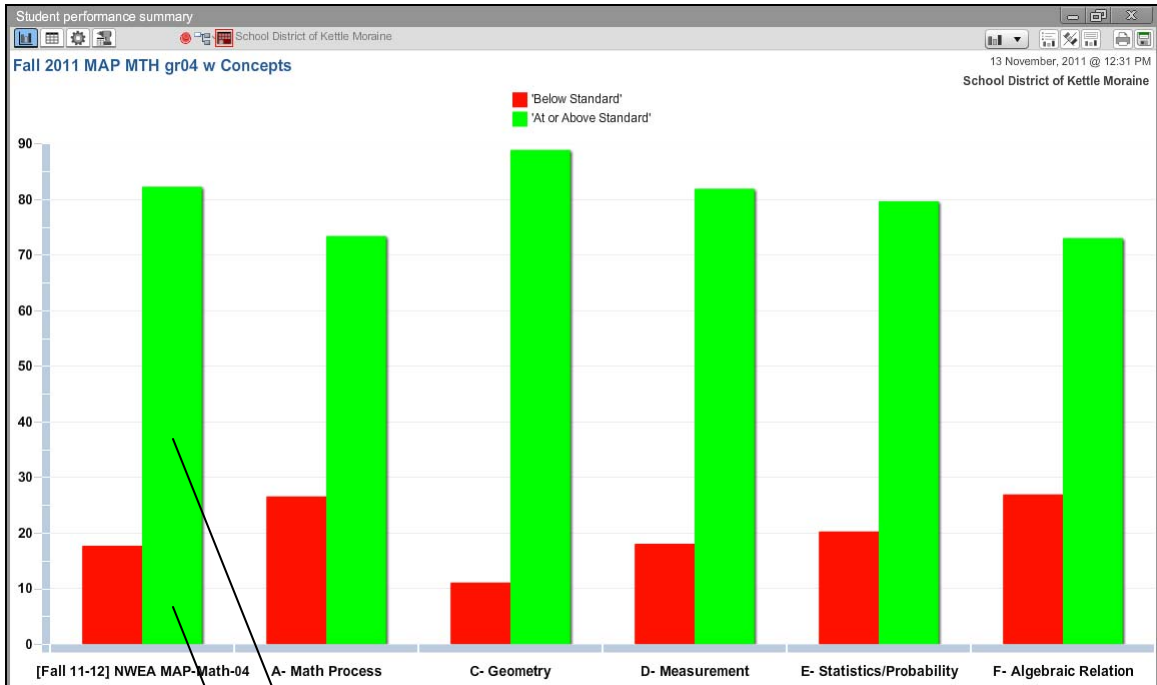
# Working with the Query Report

## Opening a Query Report

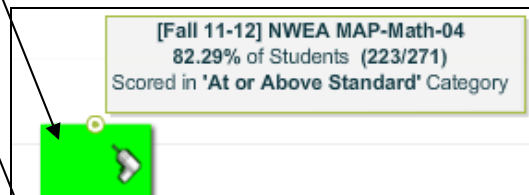
- Click the Shared Library icon to open the Shared Library panel
- Click one or more Reports in the Shared or Personal Library to open them in the Sandbox



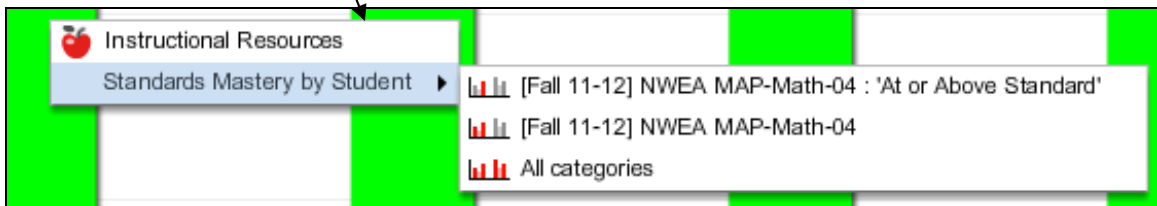
View Data as Chart (default view)



- Hover over any column for more details



- Left click the column to select **drill-down** options



- Option 1: Students represented by this CATEGORY (column)
- Option 2: Students represented by this ASSESSMENT/Concept
- Option 3: Students represented by this REPORT (all categories)

**View Data as Table**

Table view provides aggregated statistics about the overall chart you were viewing.

Concepts Name	'Below Standard'			'At or Above Standard'			Total		
	#	%	Avg	#	%	Avg	#	%	Avg
[Fall 11-12] NWEA MAP-Math-04	48	17.71	194.97	223	82.29	214.77	271	100	211.26
A- Math Process	72	26.57	192.91	199	73.43	214.05	271	100	208.43

**Help** [X]

**Reports: By Proficiency/Across Proficiency**

**By Proficiency:** Average values represent the average of the students who fall within a given proficiency level. Some examples are:

- 1) The average of all students who are Below Standard
- 2) The average of all students who are Above Standard
- 3) The average of all students who are Below Basic
- 4) The average of all students who are Proficient

For each of the above examples, the average is specific to the reported proficiency level.

**Across Proficiency:** Average values represent the average of all students who were tested with the assessment instrument being reported—regardless of proficiency level. Some examples are:

- 1) The average of all students tested on the Fall Benchmark (includes all proficiency levels i.e. across all proficiencies)
- 2) When reporting by standard, the average for the indicated standard of all students tested on the Fall Benchmark (includes all proficiency levels i.e. across all proficiencies)

In these examples, the average is across, or is based on all students across all proficiency levels.

**Query Controls** modify the scope of the results

The screenshot shows the Pearson Inform Query Report interface for 'Fall 2011 MAP MTH gr04 w Concepts'. The interface is divided into three main sections:

- Test Parameters:** Includes fields for Subject (Mathematics), Year (11-12), Student Group Parameters (Enrolled As Of: Today, By School, Target Group: <NONE>), Proficiency Profile (Primary Proficiency, Display results by Above / Below Standard), and Disaggregator (Display: <NONE>, Filter: <NONE>). A 'Create Report' button is at the bottom.
- Assessments:** A tree view showing folders for College, Math, NWEA MAP, Reading, Science, and Writing. Under Math, several NWEA MAP-Math assessments are listed, with '[Fall 11-12] NWEA MAP-Math-04' selected.
- Learning Standards:** A table showing selected standards for the 'Concepts' tier. The standards listed are:
 

Standard	Selected	Count
1 A- Math Process	<input checked="" type="checkbox"/>	1
2 C- Geometry	<input checked="" type="checkbox"/>	1
3 D- Measurement	<input checked="" type="checkbox"/>	1
4 E- Statistics/Probability	<input checked="" type="checkbox"/>	1
5 F- Algebraic Relation	<input checked="" type="checkbox"/>	1

- |   |   |   |
|---|---|---|
| <p><b>Test Parameters</b></p> <ol style="list-style-type: none"> <li>1. Select one Subject</li> </ol> | <p><b>Assessments</b></p> <ol style="list-style-type: none"> <li>2. Click Refresh</li> <li>3. Select Assessment(s)</li> </ol> | <p><b>Learning Standards</b></p> <ol style="list-style-type: none"> <li>4. Select Tier = Concepts</li> <li>5. Select specific Concept(s)</li> </ol> |
| <p>6. Click Generate Report</p>   |   |   |

## View Drill-down Data

Drill-down refers to viewing student-level data regardless of whether you use the Drill-down icon on the window-shade controls or you click on a column and select a drill-down grouping.

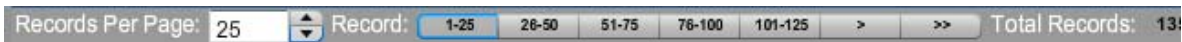


Data included in the drill-down table includes:

- Student ID
- Student Name
- Current Grade level
- Current School
- Score
- Most demographic fields from Student Information System. Visibility of some demographic fields such as Economic Disadvantage may be restricted.
- Assessment name and session
- Proficiency Level

### Navigation

When more than 25 records are available, select from the navigation bar above the table to move through the records.



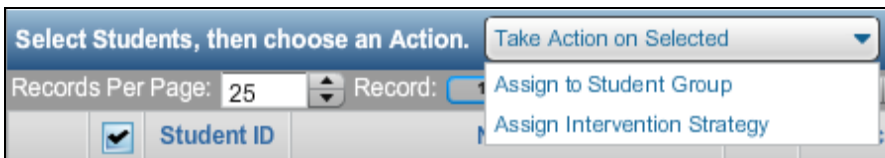
### Sorting

The default sort for the drill-down table is alpha by Student Last Name. Any table can be resorted by double-clicking the button to the left of the header title. Clicking a second time reverses the sort.

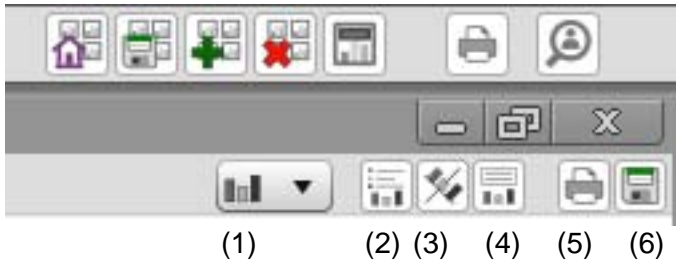
### Students Groups

To assign student(s) to a Student Group:

- Select/check one or more students on one or more pages OR check the Student ID box at the top to select all students
- Use Take Action in Selected drop-down to either assign student(s) to a new or current Student group or assign an Intervention Strategy to all selected



**Managing Chart Variables**



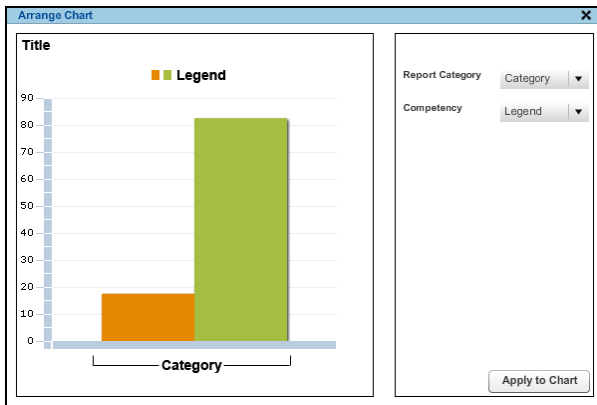
**(1) Chart Type:**

Select from vertical, horizontal, stacked / unstacked or line chart options.

**(2) Toggle Legend:**

Add or remove the Legend from the top of the Chart.

**(3) Swap chart Variables**



**(4) More Chart Info**

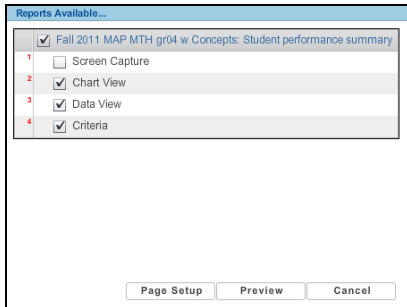
Details of your Query selection options



**(5) Print / PDF:**

Select or deselect views to Print or Save As PDF file. Do not deselect the name of the report.

- Page Setup allows you to modify the margins
- Save as PDF is available from the Print Preview screen.



**(6) Save to Report Library:**

