

ISES Data Validation

With the September, October and November State Reports Updates, 3 new reports have been added to PowerSchool to assist with ISES reporting. These reports will review your ISES data and give you a report by student of any ISES data elements that are in error and need to be corrected prior to uploading to ISES.




With the November State Reports update the ISES Student specific pages have been updated to organize the ISES fields by area and clarification text has been added to assist with the data elements.

The ISES Student Information Page

1. Select a desired student(s) using the appropriate search
2. Select the State/Province WI link.
3. Select ISES Report Information and the ISES student information page is displayed.
 - Data elements common to all students are now at the top of the page.
 - Data elements specific to non-resident students are now grouped together and labeled accordingly.
 - Data elements specific to students exiting are now grouped together and labeled accordingly.
 - Data elements specific to students receiving special education services are now grouped together and labeled accordingly.

Running the Data Validation Reports

1. Select System Reports.
2. Select the STATE tab.
3. Scroll to the bottom of the page, there is now a section labeled WI – ISES Reporting.
4. Select the Report you wish to validate, ISES Count Date, ISES Year End and October 1 Child Count.

WI ISES Reporting	Version	Description
 WI ISES Count Date Validation	1.1	Produces a Report of errors related to ISES Count Date Data Elements
 WI ISES October 1 Child Count Date Validation	1.0	Produces a Report of errors related to ISES October 1 Child Count Date Data Elements
 WI ISES Year End Validation	1.0	Produces a Report of errors related to the ISES Year End Data Elements

5. Select the School you wish to run the report for.
6. Select the Designated Count Date you wish to run the report for, if running the Year End Report enter a date range, the first day your students attended school and the last day your students attended.
7. Data to be filled, SELECT ALL to store your selections.
8. Click the submit button.
9. The REPORT WORKS queue is displayed, use REFRESH to update the queue.
10. Once your report status is completed, click the COMPLETED link and a PDF document of ISES Errors by student will be downloaded.
11. Review the students in error, correct their data from the ISES Student Information page (or from Transfer Info>Previous Enrollments if the error is for a previous enrollment) and rerun the report. Repeat the process until your report lists no students in error.
12. Once free of errors create the desired file as you would normally and upload to the ISES system.

Some searches and student field value functions to run

Over time we have encountered some common errors with ISES data, here are some searches to run and fields to update using the student field value function.

**as_of=mm/dd/CCYY;state_studentnumber=*

If any students are returned

Select Counselors Screen>State>Province-WI>ISES Report Information

Enter their WSLs Student Number OR if they are not enrolled in WSLs insure that *Exclude student from ISES Report* is selected.

A student whom does not have a WSLs number and is not excluded from reporting will cause your file to fail

**as_of=mm/dd/CCYY; WI_EnrollmentDate=*

If any students are returned

Select Counselors Screen>State>Province-WI>ISES Report Information

Enter their WSLs Enrollment Date OR if they are not enrolled in WSLs insure that *Exclude student from ISES Report* is selected.

A student whom does not have a WSLs Enrollment Date and is not excluded from reporting will cause your file to fail

districtofresidence=

If any students are returned

Select the Student Field Value function

Field to Change	districtofresidence
New Field Value	Your district number

This will avoid the ISES warning message about district of residence being set to submitting district.

This also assists with searches to find non district residents.

districtofresidence=9999 where 9999 is your district number

If any students are returned

Select the Student Field Value function

Field to Change	WI_SchoolInResidenceDistrict
Select Clear Field Value	

This will avoid the ISES error message for invalid school in district of residence

districtofresidence#9999;WI_Reasonoutofdistrict=
where 9999 is your district number

If any students are returned

Select Counselors Screen>State>Province-WI>ISES Report Information and Enter Appropriate Reason Out of District

This will avoid the ISES error message for missing Reason out of district

districtofresidence#9999;disabilitycode#N;WI_Reasonoutofdistrict=RES
where 9999 is your district number

If any students are returned

Select Counselors Screen>State>Province-WI>ISES Report Information and enter the Appropriate School in district of residence - 4 digit Dpi school number

This will avoid the ISES error message for missing School in district of residence

WI_ThirdPartyagency=

If any students are returned

Select the Student Field Value function

Field to Change	WI_ThirdPartyAgency
New Field Value	NONE

This will avoid the ISES warning message about Third Party Agency and allows you to do the next search

WI_ThirdPartyagency=NONE

If any students are returned

Select the *Student Field Value* function

Field to Change	WI_ThirdPartySchool
Select Clear Field Value	

This will avoid the ISES error message for invalid Third Party School

disabilitycode=

If any students are returned

Select the *Student Field Value* function

Field to Change	disabilitycode
New Field Value	N

This helps with searches to find students receiving Special Ed Services

disabilitycode#N;WI_ParentPlacedPrivate=

If any students are returned

Select the *Student Field Value* function

Field to Change	WI_ParentPlacedPrivate
New Field Value	N

This will avoid the ISES error message for missing Parent Placed Private

disabilitycode#N;WI_EdEnvironment=

If any students are returned

Select Counselors Screen>State>Province-WI>ISES Report Information

Enter Appropriate Educational Environment

This will avoid the ISES error message for missing Educational Environment

Stored Searches

Rather than having to type these searches over and over again, you can create a stored search. Once a stored search is created, you simply run the search. Anyone could create these searches and they would be available for any one in your district to run.

1. Select Stored Searches (main page under Other Options).
2. Click the NEW button.
3. NAME Give the search a description of what the search will do.
4. SEARCH INSTRUCTIONS Enter the search command just as you would enter it if running from the Search window.
5. You can also edit a stored search by clicking the name of a previously stored search. If you create any *as_of=mm/dd/CCYY searches you would edit the dates at the start of every reporting year.

Edit Stored Search

Option	Value
Name	<input type="text" value="ISES - No district of Residence"/>
Search instructions (one search command on each line) (Fields)	<input "="" type="text" value="DistrictOfResidence="/>
<input type="button" value="Submit"/>	

6. Click Submit.

Running a Stored Search

1. Select Stored Searches (main page under Other Options).
2. Click RUN SEACH for the search you wish to run.
3. The GROUP FUNCTIONS page is displayed select the group function you wish to perform.